



# Pupil Leadership Team

- Applications are invited from S6 students only
- Completed application forms should be submitted by email to [kelsohs@scotborders.gov.uk](mailto:kelsohs@scotborders.gov.uk) by **9am on Friday 9<sup>th</sup> of June**
- Late applications will not be accepted
- All applications will be carefully considered by a panel of school staff
- Candidates who have been selected for interview will be notified via the school bulletin
- Interviews will take place on **Friday the 16<sup>th</sup> of June**
- Speeches from the Head Team candidates will take place **on Wednesday the 21<sup>st</sup> of June**
- Staff and S6 students will be invited to vote for Head Team after the speeches, vote from staff and students carry equal weighting.
- The Head Team will be formally announced on Friday 23<sup>rd</sup> June.

## **Proposed Roles for Pupil Leadership Team 2017-18**

Head boy/girl: To lead by example, liaise with school staff and take an active role in the KHS community.

Depute Head boy/girl: To deputise for head boy girl, lead by example, liaise with school staff and take an active role in the KHS community.

House Captain: to lead your own house group, promote the house system and motivate others to participate in house events.

Charity: To support the KHS charities by promoting and fundraising. To attend all parents evenings raising funds through the S6 café.

Buddy: To link senior students with S1 pupils to ease their transition to high school

Events: To arrange events for KHS including Christmas Socials, Burns Supper, Leadership Events, Celebrate Success Events & Prom.

Enterprise: To support Enterprise initiatives across the school. A subgroup will be formed to plan and design a yearbook that the whole of S6 will be happy with.



**Pupil Leadership Team members will:**

- Work within the remit of their role and ensure its smooth running
- Ensure detailed records and minutes are kept for their committee
- Liaise directly with their teacher advisor
- Manage their committee members & ensure all take an active role
- Report on progress at regular Pupil Leadership Team meetings
- Ensure wall displays/media committee are up to date with S6 functions and events
- Represent Kelso High School as required

**The Head Team will:**

- Lead the Pupil Leadership Team, chairing the meetings and assisting other committee members where required
- Account for the work and achievement of S6
- Report back on PLT progress at weekly meetings
- Lead by example, supporting all activities & events
- Represent Kelso High School at functions and events
- Speak on behalf of S6 and Kelso High School as required
- Organise and manage S6 duties ensuring full supervision of lunches and breaks

Successful candidates should meet the following criteria:

Criteria	Essential	Desirable
Commitment to Kelso High school	Good timekeeping and school attendance. Strong work ethic. Positive attitude. Wear full school uniform Smartly presented in school. Will take responsibilities seriously.	Evidence of being supportive of school events
Skills & Qualities	Good leadership skills. An effective communicator with staff and students. Organised	Inspires others.
Experience	Supportive of fellow students across various year groups.	Experience of voluntary work, in school or in the local community. Experience in public speaking to groups/assemblies. An active member of a committee
Other	Can work co-operatively with the Senior Leadership Team, School staff and fellow students	A desire to ensure Kelso High School is a nice place to be for all students and staff.



## Application for Pupil Leadership Team

Name:

House:

Preferred Role: Head, Depute, House Captain, Events, Buddy, Enterprise or Charity  
*Please underline your preferred roles.*

In no more than 4000 characters please tell us why you are applying for a place on the Pupil Leadership Team and what makes you a suitable candidate.

You should make reference to the success criteria and give evidence to support your claims including examples of any relevant skills, experience or achievements gained from education, work or other activities.